

No: KBVS&ASU/U-TENDER/21/2023-

Date: 11/02/2026

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited (offline) **urgently** from Registered Firms/Contractor for “**Quotation for Pandal**” for Kumar Bhaskar Varma Sanskrit and Ancient Studies University”, Namati, Nalbari-781337, Assam. The Bid should be submitted in two Bid systems in two separate sealed envelopes i.e. **TECHNICALBID** and **FINANCIAL BID**. The University reserves all the rights to reject any or all the tenders without assigning any reason.

QUOTATION FOR PANDAL 6 DAYS PROGRAMME **23/2/2026 to 28/06/2026**

1	Date of Publishing of Quotations	11/02/2026
2	Last date of Bid submission	18/02/2026 up to 12:00 Noon
3	Publication of Quotation	www.kbvsasun.ac.in (website)
4	Place of Bid Submission	Office of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam
5	Place of Bid Opening	VC's conference Hall, Ground Floor Administrative Building, KBVS&AS University
6	Opening of Sealed Envelope for Technical Bid (Master Envelop and Envelope -A)	18/02/2026 at 2:30 PM
7	Opening of Financial Bids (Envelope -B)	18/02/2026 at 3:00 PM
9	Cost of tender Nonrefundable (Rs.)	1000.00

The farms/contractor/agency will have to pay non-refundable Rs. 1000/- (rupees One thousand) only at account branch through online payment mode and enclosed the money receipt to participate in quotation.

Payment Accepted Here



The Quotation Documents can be downloaded from the University website. For further details, visit “www.kbvsasun.ac.in”. All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, timeextension, etc. to the above tender will be posted in the website only. Bidders are therefore requested to visit the University website regularly.

Sd/-
Registrar, i/c

Copy to:

1. O/o the Vice Chancellor
2. O/o Accounts Branch
3. Notice Board
4. Office File

Sd/-
Registrar, i/c



::TWO BIDS SYSTEM::

“TECHNICAL BID” must be sealed in Envelope marked ‘A’ and **“FINANCIAL BID”** in Envelope marked ‘B’ and both the Envelopes duly sealed are to be put in another Envelope marked as **“MASTER ENVELOPE”**.

Please note that all the envelopes shall be sealed/ intact condition and bidder shall clearly indicate the name & address of their firm on all the envelopes.

The **MASTER ENVELOPE** duly sealed shall be super scribed **“Quotation for Pandal”** and has to be addressed to **The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati-781337 Nalbari, Assam.**

“ENVELOPE-A”/TECHNICAL BID shall be opened first which shall contain following essential documents specified as under:

- (i) Technical Bid
- (ii) GST Registration with documentary proof.
- (iii) PAN number with documentary proof.
- (iv) Unconditional Acceptance Letter (Annexure-A)
- (v) Copy of documents/ testimonials (Such as purchase orders/ invoices) indicating prior work experience of similar nature.

The price for the work must not be written in this bid. If any price information is provided in Technical bid, bid is liable to be rejected.

“ENVELOPE-B” shall contain **Financial Bid** only and no other documents are to be submitted in this envelope (which shall be opened after scrutiny of the required documents of **Envelope-A**.

Opening of Financial Bid(s): It may be clearly noted that offer(s)/quotation(s) not accompanied by all or any of the documents asked for **Envelope-A** such quoted/offer may be rejected by the Authority and their Financial bid (**Envelope-B**) will not be opened.

- (i) The **“Financial Bid”** should contain the price of all the line items in the prescribed format given in **Annexure-B**.
- (ii) The price quoted in the Annexure-B should be inclusive of all taxes, cess, entry tax and other charges as applicable excluding GST for supply and delivery at site. No additional payment will be made other than the quoted amount.
- (iii) It may be clearly understood and noted that the ‘Price bid’ document is for pricing alone. No condition, whatsoever, should be stipulated in this part. Everything the Bidder has to say, other than pricing, should be stated only in the Technical bid. If any conditions are stipulated in the Price Bid (Annexure-B), it is liable to be rejected.
- (iv) Quotations once submitted shall be final and no amendment shall be permitted. One bidder shall submit only one Quotation.
- (v) In case of any clarification, following Dealing Assistant of KBVS&AS University may be contacted: Banajit Rabha, Mob. No. 9613536221.



Terms and Conditions

a) The Quotations will be opened by the **Tender Committee** in presence of bidder's representative, if available. Only one representative will be allowed to participate in the tender opening. In the event of the due date of receipt and opening of the tender being declared as a holiday for the University, then the due date of receipt/opening of tender will be the next working day at the same time.

The bidder should submit their hard copies of the tender documents only through registered post/by hand in the tender deposit box. The sealed envelopes should be clearly indicating "Quotation for Pandal".

b) Lowest rate may not be the sole selection criterion for award of the work order. However, the negotiations, if necessary, to be made by KBVS&AS University with the L-1 bidder (s) may be held for finalizing the order.

c) **NO BID DOCUMENT WILL BE ACCEPTED BY EMAIL.**

d) The Firm should sign at the bottom space of all pages of document.

e) If any item is delivered in damaged condition, should be replaced with new ones immediately.

f) Payment will be made subject to the work satisfaction and availability of fund.

g) GST registration certificate and PAN to be enclosed by the bidders.

h) The items must be supplied within stipulated date and time of placing orders.

i) The rate should be inclusive of taxes.

j) The bidder should furnish attested copies of all the documents.

Terms of Disqualifications

The University reserves the right to reject bids in the following cases:

a) If the Bids are received after due date and time.

b) If the Bids not accompanied by all requisite documents.

c) If the Bids not substantially responsive and does not meet our requirements.

d) If the bidder submits the bid specifying his own terms and conditions.

e) Information submitted in technical bid is found to be misrepresented incorrect or false.

Sd/-
Registrar, i/c
KBVS&AS University, Nalbari

UNCONDITIONAL ACCEPTANCE LETTER
(To be submitted in “Envelope-A” only in applicant’s letter head)

To,

Date:.....

The Registrar, i/c

Kumar Bhaskar Varma Sanskrit and Ancient Studies University
District: Nalbari
Assam-781337

Sir,

1. The Notice Inviting Quotation (NIQ) for Pandal have been provided to KBVS&AS University and I/we hereby certify that I/we have inspected the site and read the entire terms and conditions of the NIQ made available to me/us, which shall form part of the contract agreement and I/we shall abide by the conditions/Clauses contained therein.
2. I / We hereby unconditionally accept the NIQ conditions of KBVS&ASU in NIQ documents in its entirely for Preparation of **Pandal**.
3. The contents of NIQ have been noted wherein it is clarified that after unconditionally accepting the NIQ conditions in its entirely, it is not permissible to put any remarks / conditions in Financial bid except in Technical bid document.
4. That, I have not paid and will not pay any bribe to any officer of KBVS&ASU for awarding this contract at any stage during its execution or at the time of payment of bills.
5. That if any officer of KBVS&ASU ask for bribe / gratification, I will immediately report it to the appropriate authority of KBVS&AS University.

Yours faithfully,

(Signature of the Bidder)
Seal/Stamp of vendor

Name:

Address:

Mob.:

Email:

FINANCIAL BID
Perfoma for Rate Quotation for 6 days programme

Sl. No.	Name & Items	Quantity	Unit	Rate (Rs)	Quoted (4x5) Amount (Rs)
1	2	3	4	5	6
1	Stage 20 ft x 30 ft (decoration screen cloth)	600 sq ft			
2	Pandal 40 ft x 70 ft	2800 sq ft			
3	Sound system with mixer board (for cultural Programme)	1 set			
4	Red Carpet	10 pc			
5	Double seat Sofa with white cover	7 pc			
6	Chair	700 pc			
7	Green room 20 ft x 20 ft	400 sq ft			
8	Gate 20x14	1			
9	Single amplifier, 2 microphone, Horn Speaker (2 hours per day)	2 set			
10	Bulb of 25W	10 PC			
11	Lights of 40W	6 PC			
12	Hologen Light	5 PC			
Total					

Total amount in word.....

I/We.....

(Proprietor) do hereby declare on behalf of.....
..... (Firm) that the entries in Technical Bid and Financial Bid are made in this application form are true to the best of my/our knowledge and belief that we shall be bound by the Terms and Conditions.

(Signature of the Bidder)
Seal/Stamp of vendor

Name:

Address:

Mob.:

Email:

To,

The Registrar, i/c

Kumar Bhaskar Varma Sanskrit and Ancient Studies University

District: Nalbari

Assam-781337

TECHNICALBID
(PRO-FORMA)

1	Name of the Firm:		
2	Address of the Firm:		
3	Name of the Proprietor		
4	Mobile Number		
5	PAN No		
6	GST Registration No.		
7	Email Id		
8	Attach Photocopy of GST		
9	Bank Account No.	Type:	
	IFSC Code:		
	Name of Bank:	Branch:	

Self Attached Photocopy of Documents to be submitted:

1. GST
3. Pan Card
4. Income Tax Clearance Certificate
5. Bank Pass Book (shows AC No & IFSC Code)

Sign

Name

Date

Seal