

No: KBVS&ASU/U-TENDER/21/2023/459

Date: 01/08/2025

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited (offline) **urgently** from registered supplier/firm or authorized dealer for **supply and installation of Computer** Items at Kumar Bhaskar Varma Sanskrit and Ancient Studies University”, Namati-781337, Nalbari, Assam. The Bid should be submitted in two Bid systems in two separate sealed envelopes i.e. **TECHNICAL BID** and **FINANCIAL BID**. The University reserves all the rights to reject any or all the tenders without assigning any reason.

QUOTATION FOR SUPPLY ELECTRICAL ITEMS

1	Date of Publishing of Quotations	05/08/2025
2	Last date of Bid submission	12/08/2025 up to 2:30 PM
3	Publication of Quotation	www.kbvsasun.ac.in (website)
4	Place of Bid Submission	Office of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam
5	Place of Bid Opening	VC's conference Hall, Ground Floor Administrative Building, KBVS&AS University
6	Opening of Sealed Envelope for Technical Bid (Master Envelop and Envelope –A)	12/08/2025 at 2:30 PM
7	Opening of Financial Bids (Envelope –B)	12/08/2025 at 2:30 PM
9	Cost of tender document Nonrefundable (Rs.)	500.00

The farms/contractor/agency will have to pay non-refundable Rs. 500/- (rupees Five hundred) only at Accounts Branch through online payment mode and enclose the money receipt to participate in quotation.

Payment Accepted Here



The Quotation Documents can be downloaded from the University website. For further details, visit “www.kbvsasun.ac.in”. All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, timeextension, etc. to the above tender will be posted in the website only. Bidders are therefore requested to visit the University website regularly.

Copy to:

1. O/o the Vice Chancellor
2. O/o Accounts Branch
3. Notice Board
4. Office File

Sd/-
Registrar, i/c

Sd/-
Registrar, i/c



कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः

কুমার ভাষ্কর বর্মা সংস্কৃত আৰু পুৰাতন অধ্যয়ন বিশ্ববিদ্যালয়

Kumar Bhaskar Varma Sanskrit & Ancient Studies University

Namati-781337 Nalbari

Website: www.kbvsasun.ac.in :: Email Id: kbvsasun@rediffmail.com

TWO BIDS SYSTEM:

“**TECHNICAL BID**” must be sealed in Envelope marked ‘**A**’ and “**FINANCIAL BID**” in Envelope marked ‘**B**’ and both the Envelopes duly sealed are to be put in another Envelope marked as “**MASTER ENVELOPE**”.

Please note that all the envelopes shall be sealed/ intact condition and bidder shall clearly indicate the name & address of their firm on all the envelopes.

The **MASTER ENVELOPE** duly sealed shall be super scribed “**Quotation for supply and installation of Computer Items**” and has to be addressed to **The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati-781337 Nalbari, Assam.**

“**ENVELOPE-A**”/**TECHNICAL BID** shall be opened first which shall contain following essential documents specified as under:

- (i) Technical Bid
- (ii) GST Registration with documentary proof.
- (iii) PAN number with documentary proof.
- (iv) Unconditional Acceptance Letter (Annexure-A)
- (v) Valid (up to date) trade license of the supplier/firm/dealer.

The price for the work must not be written in this bid. If any price information is provided in Technical bid, bid is liable to be rejected.

“**ENVELOPE-B**” shall contain **Financial Bid** only and no other documents are to be submitted in this envelope (which shall be opened after scrutiny of the required documents of **Envelope-A**. **Opening of Financial Bid(s):** It may be clearly noted that offer(s)/quotation(s) not accompanied by all or any of the documents asked for **Envelope-A** such quoted/offer may be rejected by the Authority and their Financial bid (**Envelope-B**) will not be opened.

- (i) The “**Financial Bid**” should contain the price of all the line items in the prescribed format given in **Annexure-B**.
- (ii) The price quoted in the Annexure-B should be inclusive of all taxes, cess, entry tax and other charges as applicable excluding GST for supply and delivery at site. No additional payment will be made other than the quoted amount.
- (iii) It may be clearly understood and noted that the ‘Price bid’ document is for pricing alone. No condition, whatsoever, should be stipulated in this part. Everything the Bidder has to say, other than pricing, should be stated only in the Technical bid. If any conditions are stipulated in the Price Bid (Annexure-B), it is liable to be rejected.
- (iv) Quotations once submitted shall be final and no amendment shall be permitted. One bidder shall submit only one Quotation.
- (v) In case of any clarification, following Dealing Assistant of KBVS&AS University may be contacted: Banajit Rabha, Mob. No. 9613536221.



कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः

কুমার ভাস্কর বর্ম সংস্কৃত জ্ঞান পুরাতন অধ্যয়ন বিশ্ববিদ্যালয়

Kumar Bhaskar Varma Sanskrit & Ancient Studies University

Namati-781337 Nalbari

Website: www.kbvsasun.ac.in :: Email Id: kbvsasun@rediffmail.com

Terms and Conditions

- a) The Quotations will be opened by the **Tender Committee** in presence of bidder's representative, if available. Only one representative will be allowed to participate in the tender opening. In the event of the due date of receipt and opening of the tender being declared as a holiday for the University, then the due date of receipt/opening of tender will be the next working day at the same time.

The bidder should submit their hard copies of the tender documents only through registered post/by hand in the tender deposit box. The sealed envelopes should be clearly indicating "Quotations for supply and installation of Computer Items".

- b) **NO BID DOCUMENT WILL BE ACCEPTED BY EMAIL.**
- c) The Firm should sign at the bottom space of all pages of document.
- d) If any item is delivered in damaged condition, should be replaced with new ones immediately.
- e) If the items damaged or defect during the time period of warranty/ guarantee (whichever is applicable), the Supplier should replace within two working days at his/her own cost.
- f) Payment will be made subject to the work satisfaction and availability of fund.
- g) GST registration certificate and PAN to be enclosed by the bidders.
- h) The items must be supplied within stipulated date and time of placing orders.
- i) The rate should be inclusive of taxes.
- j) The bidder should furnish attested copies of all the documents.
- k) The rate approved will be valid for one year from the date of opening of NIQ.
- l) Quotations should be submitted in the Suppliers Letter Pad.

Terms of Disqualifications

The University reserves the right to reject bids in the following cases:

- a) If the Bids are received after due date and time.
- b) If the Bids not accompanied by all requisite documents.
- c) If the Bids not substantially responsive and does not meet our requirements.
- d) If the bidder submits the bid specifying his own terms and conditions.
- e) Information submitted in technical bid is found to be misrepresented/incorrect or false.

Sd/-

Registrar, i/c

KBVS&AS University, Nalbari

UNCONDITIONAL ACCEPTANCE LETTER
(To be submitted in “Envelope-A” only in applicant’s letter head)

To,

Date:.....

The Registrar, i/c
Kumar Bhaskar Varma Sanskrit and Ancient Studies University
District: Nalbari
Assam-781337

Sir,

1. The Notice Inviting Quotation (NIQ) for **supply and installation of Computer Items** have been provided to KBVS&AS University and I/we hereby certify that I/we have inspected the site and read the entire terms and conditions of the NIQ made available to me/us, which shall form part of the contract agreement and I/we shall abide by the conditions/Clauses contained therein.
2. I / We hereby unconditionally accept the NIQ conditions of KBVS&ASU in NIQ documents in its entirety for Preparation of supply and installation of Computer Items.
3. The contents of NIQ have been noted wherein it is clarified that after unconditionally accepting the NIQ conditions in its entirety, it is not permissible to put any remarks / conditions in Financial bid except in Technical bid document.
4. That, I have not paid and will not pay any bribe to any officer of KBVS&ASU for awarding this contract at any stage during its execution or at the time of payment of bills.
5. That if any officer of KBVS&ASU ask for bribe / gratification, I will immediately report it to the appropriate authority of KBVS&AS University.

Yours faithfully,

(Signature of the Bidder)
Seal/Stamp of vendor

Name:

Address:

Mob.:

Email:

FINICAL BID
(PRO-FORMA)

LIST OF COMPUTERS ITEM

Sl. No.	Item Name	Technical Specification	Rate per unit (inclusive of all taxes)
01	Desktop Computer Brand- HP	13 th Gen Intel Core i5, 8GB DDR4, 512GB SSD, Intel UHD Graphics 730, USB Wired Keyboard & Mouse, Win 11 Home, MS Office 24, wifi, Bluetooth, Ethernet connectivity, LED Monitor 19/19.5 Inch Full HD, Manufacturing warranty	
02	Desktop Computer Brand- HP	12 th Gen Intel Core i3, 8GB DDR4, 512GB SSD, Intel UHD Graphics 730, USB Wired Keyboard & Mouse, Win 11 Home, MS Office 21, wifi, Bluetooth, Ethernet connectivity, LED Monitor 19/19.5 Inch Full HD, Manufacturing warranty	
03	Printer	HP LaserJet Model- P1106	
		HP LaserJet Pro P1108 Plus	
		HP Smart tank 720	
		HP Smart tank 589	
		Cannon Model –LBP2900B	
		Canon Pixma G2010	
		Canon Pixma G 4010	
		Epson Model-L14150	
		Epson L3200	
04	Printer Ink (Compatible)	HP LaserJet Pro P1108 Plus	
		HP Smart tank 720	
		HP Smart tank 589	
		Cannon Model –LBP2900B	
		HP LaserJet P1106	
		HP LaserJet Model- M1136 MFP	
05	Printer Ink (Original)	EPSON L3110	
		Cannon Model –G4010	
		Canon LBP 2900B	
		Epson Model-L14150	
		HP LaserJet Model- M1136 MFP	
		Konica Minolta Bizhub C266i	
		Epson L3200	
		Canon Pixma G2010	
		Canon Pixma G 4010	
06	Key Board	HP	
		Logitech	
		Zebronicks	
07	Mouse	HP	
		Logitech	
		Zebronicks	
08	LED Monitor	HP 19.5 Inc	
		Lenovo 19.5 Inc	
		Dell 19.5 Inc	
		HP 22 Inc	
		Lenovo 22 Inc	
		Dell 22 Inc	

09	SMPS	Normal 650 W	
		Normal 550 W	
		HP SNPS for slim desktop 180W	
10	SSD	HP 256 GB	
		WD 256 GB	
		Master 256 GB	
11	Pen Drive	HP 16 GB	
		HP 32 GB	
		SanDisk 16 GB	
		SanDisk 32 GB	
12	Wifi Bluetooth device	D-link	
		TP-Link	
13	Microsoft Windows 10	Original Software (64 bit with media Kit)	
14	Microsoft Windows 11	Original Software (64 bit with media Kit)	
15	UPS	HP 600W	
		Micro tack 600W	
		Zebronics 600W	
		HP 1 KW	
		Micro tack 1 KW	
		Zebronics 1 KW	

(Signature of the Bidder)

Seal/Stamp of vendor

Name:

Address:

Mob.:

Email:

To,

The Registrar, i/c

Kumar BhaskarVarma Sanskrit and Ancient Studies University

District: Nalbari

Assam-781337

TECHNICALBID

(PRO-FORMA)

1	Name of the Firm:		
2	Address of the Firm:		
3	Name of the Proprietor		
4	Mobile Number		
5	PAN No		
6	GST Registration No.		
7	Email Id		
9	Bank Account No.	Type:	
	IFSC Code:		
	Name of Bank:		Branch:

Self Attached Photocopy of Documents to be submitted:

1. GST (*Mandatory)
3. Pan Card
4. Income Tax Clearance Certificate (* Mandatory)
5. Bank Pass Book (shows AC No & IFSC Code)

Sign

Name.....

Date.....

Seal