



Kumar Bhaskar Varma Sanskrit and Ancient Studies University
<https://kbvsasun.ac.in>

Syllabus for Communicative English
B.A. First Semester
3 credits, 100 (60+40) Marks

Unit-I: Communication and Speaking

Communication: Definition, Aspects of Effective Communication, Formal and Informal, Oral and Written (Internal and External), Verbal and Non-verbal Communication

Flow of Communication: Vertical and Horizontal Communication

Levels of Communication: Extrapersonal, Intrapersonal, Interpersonal, Organizational, Mass

Speaking: Features of Effective Speaking, Kinds of Speaking (Semiformal, Formal, Informal), Public Speaking (Monologue, Dialogue, Interview)

Unit-II: Listening and Reading

Listening: Effective Listening, Barriers to Listening, Types of Listening (Active, Comprehensive, Selective, Empathetic)

Reading: Reading and Interpretation (Lexical and Contextual), Skimming, Scanning, Summarizing, Comprehension

Unit-III: Writing, Vocabulary, and Grammar

Writing: Paragraphs, Letters, Notes, Emails, Reports

Vocabulary and Grammar: Word Formation, Antonyms and Synonyms, Single-Word Substitution, Appropriate Prepositions, Determiners

Assignment and Test (40 Marks)

References:

1. Kumar, Varinder. Communicative Functional English. Kalyani Publishers, 2010.
2. Raman, Meenakshi, and Sangeeta Sharma. Technical Communication: Principles and Practices. Oxford University Press, 2015.
3. Wren, P. C., and H. Martin. English Grammar and Composition. Blackie, 1990.
4. Tamuli, Anita. English Language for Undergraduate Students. Cambridge University Press, 2019.
5. Das, P. C. Applied English Grammar and Composition. NCBA, 2008.
6. De Sarkar, P. K. A Textbook of Higher English Grammar and Composition. BSP, 2015.
7. Quirk, Randolph, and Sidney Greenbaum. A University Grammar of English. Pearson, 2012.
8. Wood, F. T. A Remedial English Grammar for Foreign Students. Macmillan, 2012.



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Alternative English (AEC)
B. A. Second semester (FYUGP)
Credits: 3 Marks: 100(60+40)

Unit-I: Literature and Its Forms

Literature: Definition, Nature, Function

Forms of Literature: Poetry, Drama, Fiction, Non-fictional Prose

Unit-II: Poetry

Sonnet 73 – William Shakespeare

To Autumn – John Keats

The Road Not Taken – Robert Frost

A Rain of Rites – Jayanta Mahapatra

Unit-III: Fiction and Essays

Fiction: Maharani – Ruskin Bond, The Trail of the Green Blazer – R.K. Narayan

Essays: The Legacy of Lachit Barphukan – Chandan Kumar Sarma

Assignment and Test (40 Marks)

References

1. A Background to the Study of English Literature by B. Prasad was published by Laxmi Publications, latest edition in 2020.
2. A Glossary of Literary Terms by M.H. Abrams was originally published in 1957 by Wadsworth Cengage Learning, with later editions updated by Geoffrey Galt Harpham.
3. Collected Poems by Jayanta Mahapatra was published by The Authors Guild of India in 1985.
4. English Literature by W.J. Long was first published in 1909 by Ginn and Company.
5. Maharani by Ruskin Bond published by Penguin Books India in 2017.
6. 'The Trail of the Green Blazer' by R.K. Narayan, first published in Malgudi Days by Indian Thought Publications in 1943 and later reprinted by Penguin Books India in 1982.