



No.: KBVS&ASU/AN-15/2014- 883

Date 19/06/2025

Standard Operating Procedure (SOP) for UG SPOT Admission 2025–26

This notice outlines the Standard Operating Procedure (SOP) for conducting SPOT admissions to Under Graduate (UG) programmes at Kumar Bhaskar Varma Sanskrit and Ancient Studies University for the academic session 2025–26 to ensure a smooth, transparent, and efficient SPOT admission process for UG programmes. It applies to all academic departments and admission staff involved in the SPOT admission.

Schedule and Process

1. Collection of Application Forms

- **Date:** 20/06/2025 (Friday), **Time:** 9:30AM to 11:30AM, and **Venue:** VC's Conference Room.

2. Instructions for Applicants

- Submit a filled-in SAMARTH application form along with other necessary documents.
- Applicants under the any category must submit **valid certificates/documents** supporting their claim.

3. Publication of Eligible Candidate List

- **Date:** 20/06/2025 (Friday), **Time:** 12:30 PM, **Platform:** University website – <https://kbvsasun.ac.in/>

4. Admission of Selected Candidates

- **Date:** 20, 21, 23, and 24 June 2025, **Time:** 10:00AM to 4:30 PM (12:00 PM to 4:00 PM on 20th June, and 10:00 AM to 4:30 PM on 21st, 23rd, and 24th June 2024), and **Venue:** VC's Conference Room.

Important Notes

- Admission is **subject to seat availability** and **fulfilment of eligibility criteria**.
- If seats remain vacant after the scheduled admission, they may be filled on the following day from **waitlisted or other eligible candidates**, based on merit.
- Applications submitted after 20th June 2024 may be considered subject to seat availability.

This SOP has been approved by the **Hon'ble Vice Chancellor, KBVSASU** on 19/06/2025.

Registrar i/c
KBVSASU

Copies to:

1. All Concerned Departments
2. Web Administrator (for uploading on the university website)
3. P.S. to Hon'ble Vice Chancellor
4. Office File

Registrar i/c
KBVSASU