

**Annexure-2**

**[Institution's Letterhead]**

[Date]

**To**

The Head,  
Department/Branch of

.....

KBVS & AS University, Nalbari (Assam)

**Subject:** Forwarding Letter for Summer Internship Application

Sir/Madam,

This is to certify that **[Student's Name]**, a student of **[Course Name]**, **[Year]**, bearing Roll Number **[Student's Roll Number]**, is a bonafide student of **[Institution Name]**. He/She has shown interest in participating in the **Summer Internship Program** organized by KBVS & AS University, Nalbari (Assam)

We have no objection to his/her participation in the internship program. We believe this opportunity will be beneficial for his/her academic and professional growth.

Kindly consider his/her application for enrolment in the internship program.

**With best regards,**

(Signature)

**[Name of the Head of the Institute]**

**Designation:**

**Institution Name:**

**Phone number:**

**Official Seal**