



कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः
KUMAR BHASKAR VARMA SANSKRIT AND ANCIENT STUDIES UNIVERSITY

नमाटि : नलबारी : असम : ★ NAMATI, NALBARI - 781337, ASSAM

Website- www.kbvsasun.ac.in * Email Id- kbvsasun@rediffmail.com

No: KBVS&ASU/CC/21-2014-

Date: 13-03-2024

NOTICE INVITING QUOTATIONS

Sealed **SPOT QUOTATIONS** are invited from Registered Firms/ Book Stall/ Agency for “**SUPPLY OF BOOKS**” for Kumar Bhaskar Varma Sanskrit and Ancient Studies University”, Namati, Nalbari-781337, Assam. The Bid should be submitted in two Bid systems in two separate sealed envelopes i.e. **TECHNICAL BID** and **FINANCIAL BID**.

SUPPLY OF BOOKS

1	Date of Publishing of Quotations	13 /03/2024
2	Last date of Bid submission	26/03/2024 up to 12:00 PM
3	Publication of Quotation	www.kbvsasun.ac.in (website)
4	Place of Bid Submission	Office of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam
5	Place of Bid Opening	VC's conference Hall, Ground Floor, Administrative Building, KBVS&AS University
6	Tender opening date and time	26/03/2024 at 12:30 PM

Rupees **500.00 (Five Hundred)** only in form of **online spot payment** payable at Nalbari should be sent in favour of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam along with Bids as Quotation FEE.

The Quotation Documents can be downloaded from the University website. For further details, visit “www.kbvsasun.ac.in”. All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.

The University reserves all the rights to reject any or all the tenders without assigning any reason.

Sd/-
Registrar, i/c

Copy to:

1. O/o Vice Chancellor
2. LPA, KBVS&AS University
3. O/o Accounts Branch
4. Notice Board
5. Office File

Sd/-
Registrar, i/c



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Terms and Conditions

- The Quotations will be opened by the **Quotation Opening Committee** in presence of bidder's representative, if available. Only one representative will be allowed to participate in the tender opening. In the event of the due date of receipt and opening of the tender being declared as a holiday for the University, then the due date of receipt/opening of tender will be the next working day at the same time.
- The bidder should submit their hard copies of the tender documents only through registered post/by hand in the tender deposit box. The sealed envelopes should be clearly indicating "QUOTATIONS for ***Supply of Books***".
- NO BID DOCUMENT WILL BE ACCEPTED BY EMAIL.**
- The Firm should sign at the bottom space of all pages of document.
- If any item is delivered in damaged condition, should be replaced with new ones immediately.
- If the items damaged or defect during the time period of warranty/ guarantee (whichever is applicable), the Supplier should be replaced within TEN working days with his/her own cost.
- Payment will be made subject to the work satisfaction and availability of fund.
- GST registration certificate and PAN to be enclosed by the bidders.
- The items must be supplied within stipulated date and time of placing orders.
- The rate should be exclusive of taxes.
- The bidder should furnish attested copies of all the documents.

Terms of Disqualifications

The University reserves the right to reject bids in the following cases:

- If the Bids are not accompanied by Demand Draft.
- If the Bids are received after due date and time.
- If the Bids not accompanied by all requisite documents.
- If the Bids not substantially responsive and does not meet our requirements.
- If the bidder submits the bid specifying his own terms and conditions.
- Information submitted in technical bid is found to be misrepresented incorrect or false.

Sd/-

Registrar, i/c

KBVS&AS University, Nalbari

BID FORWARDING LETTER

Date:

.....

To,

The Registrar, i/c

Kumar Bhaskar Varma Sanskrit and Ancient Studies University

District: Nalbari

Assam-781337

Subject: Submission of Quotations for "***Supply of Books***".

I/ We hereby confirm and declare that I/We have carefully studied the tender documents therein and undertake myself/ourselves to abide by the conditions laid down in the Notice Inviting Quotations.

Yours faithfully,

Sign

Name.....

Date.....

Name of Firm.....

Registration No.

Address

Seal

To,

The Registrar, i/c

Kumar Bhaskar Varma Sanskrit and Ancient Studies University

District: Nalbari

Assam-781337

TECHNICAL BID
(PRO-FORMA)

1	Name of the Firm:	
2	Address of the Firm:	
3	Name of the Proprietor	
4	Mobile Number	
5	PAN No	
6	GST Registration No.	
7	Email Id	
8	Attach Photocopy of GST	
9	Bank Account No.	Type:
	IFSC Code:	
	Name of Bank:	Branch:

Self Attached Photocopy of Documents to be submitted:

1. Trade License
2. GST
3. Pan Card
4. Income Tax Clearance Certificate (Last Three Financial Years)
5. Bank Pass Book (shows AC No & IFSC Code)

Sign

Name.....

Date.....

Seal

To,

The Registrar, i/c

Kumar Bhaskar Varma Sanskrit and Ancient Studies University

District: Nalbari

Assam-781337

FINANCIAL BID

Performa for Rate Quotation

Sub: Supply of Books

[illegible]

Authorized Signatory
Farm/Agency/Book Stall