



OFFICE OF THE VICE CHANCELLOR  
KUMAR BHASKAR VARMA SANSKRIT & ANCIENT STUDIES UNIVERSITY  
NALBARI- 781335, ASSAM

Website: www.kbvsasu.ac.in Email Id- kbvsasu@rediffmail.com  
Phone – 03624-220142 Fax- 03624-22241

No.KBVS & ASU/REG-12/2012/5

Dated- 12-05 -2015.

**REGULATION ON-5**

**LOSS/DAMAGE/SURRENDER  
OF  
REGISTRATION CARD/MARKSHEET/CERTIFICATE/OTHER ORIGINAL  
DOCUMENTS.**

In the case of loss/damage /surrender, etc of the above mentioned documents:

1. The candidates must inform the case to the University authority in writing within one week of loss/ damage of the documents.
2. The candidate must inform the case to the Police Station within the jurisdiction and will have to submit the police report to the university authority.
3. A declaration of loss/damage of the specific documents will have to be published in a news paper and the paper cut will have to be produced to the university authority.
4. An amount of Rs. 500/ (in case of Identity card Rs.200/-) will have to be deposited in the university Bank Account and the receipt of the Bank Deposit must be accompanied with the prescribed application form.
5. Only a duplicate document will be issued to the applicant.
6. Any other matters not mentioned here will be solved in the discretion of the Vice Chancellor

*Approved in the EC  
Meeting held on  
25/05/2015*

(Dr. Dinamani Bhagawati)  
Officer on Special Duty(Admn)  
Kumar Bhaskar Varma Sanskrit &  
Ancient Studies University,  
Nalbari.

*Processed  
25/05/15*