

**Regulation – 12**

Date- 17/2/2020

**Regulation for Research Programme**

**(Part I : M. Phil.)**

(Approved by Executive Council, Kumar Bhaskar Varma Sanskrit and Ancient Studies University dated  
14/02/2020)

1. These Regulations shall be known as the “Regulations for Research Programme”.
2. The M. Phil. programme will be conducted under the general supervision of the Research Council of KBV Sanskrit and AS University and the respective Departments.
3. University Research Council will look after the policy making and overall supervision of the research programme. The Research Council will consist of the following members:
  - i. Vice-Chancellor - Chairman
  - ii. One member from Executive Council – Member
  - iii. One member from
  - iv. Academic Council – Member
  - v. Controller of Examinations - Member
  - vi. Regular HOD of the concerned Departments – Members
  - vii. Registrar – Member Secretary
4. All research activities leading to M. Phil. / Ph. D. degree of the University, irrespective of department (s), shall be focused on Sanskrit based ancient Indian knowledge system.

**5. Recognition of M.Phil./Ph.D supervisor:**

**A) Procedure**

- i. Application for recognition as Supervisor/ Research Guide can be submitted any time of the academic session to the Registrar in the specified format, to be made available at the office of the Registrar.
- ii. Valid applications will undergo screening by a Screening Committee formed by Registrar, with the approval of Vice-Chancellor, with members consisting of HOD and a senior faculty member of the respective department.
- iii. Eligible applicants will be recognised as Research Guide/ Supervisor after due approval by Research Council and Vice-Chancellor.

**B) Eligibility**

- i. The applicant should be a full-time regular faculty member of KBV Sanskrit and AS University.
- ii. Should be a confirmed faculty member after completion of the period of probation.
- iii. Should have a Ph D degree (In exceptional cases, appointment of a teacher without Ph D, as a supervisor may be considered) with at least two research publications in refereed journals. Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the University may relax the above condition.
- iv. Should have completed 3 years after getting Ph D degree.

**6. Admission**

Admission process for M.Phil./Ph.D. will consist of

- i. a common entrance test (to be known as KBV-RET)
- ii. counselling

The admission process for M.Phil./ Ph.D. programme will be carried out through a Central Application Process once in a year as notified by the Registrar.

- iii. Registrar will notify for admission into M.Phil / Ph.D. once in a year in leading dailies as well as in the website.
- iv. All prospective scholars will have to apply through Central Application Process and to appear in the KBV-RET (except the exempted applicants and International students).
- v. The list of qualified applicants will be considered by respective departments in the counselling process with due consideration of availability of research supervisors, applicants academic specialisation and suitability of the candidate for research on a particular topic etc.
- vi. Number of seats in any subject shall depend on availability of necessary infrastructure and research guides in respective departments.
- vii. For final selection weightage on KBV-RET and Counselling will be based on following:
  1. KBV-RET (for exempted candidates: score in NET or equivalent exam.) – 70%
  2. Counselling – 30 % (mark obtained in qualifying examination – 20 % + viva – 10 %)
- viii. Final selection list will be notified for provisional admission in to the programme.
- ix. Any other matter related to admission will be decided by the authority.

### 6.1 Eligibility

- i. Post graduate degree from any recognised University in the relevant subject.
- ii. Obtaining 55 pc of marks or equivalent grade in the concerned subject. For SC/ ST/OBC (non-creamy layer) and PWD (with percentage of disability being equal to or more than 40) minimum marks required is 50 percent.
- iii. Students appearing post graduate examinations may also apply subject to the condition of furnishing his/ her result before preparation of final selection list.
- iv. An applicant who is in a service (permanent, temporary or part-time) must produce a No Objection Certificate from the employer clearly stating that he will be released on leave for the duration of the course.

### 6.2 KBV-RET

KBV-RET is the first screening of the central application process for admission into the M.Phil/Ph.D Programme, unless an applicant qualifies for an exemption.

- i. KBV-RET comprises of two papers
  - (i) a common paper to test the knowledge about research aptitude, mental ability, current affair and general knowledge.
  - (ii) a subject paper to test the depth of knowledge in the subject concerned.
- ii Exemption from appearing KBV-RET

Recipient of CSIR/ UGC – JRF or other equivalent awards and eligible International Students are exempted from appearing the KBV-RET.

An exempted applicant will have to go through the process of counselling before he/ she can be admitted to the programme. Exemption from appearing KBV-RET does not imply automatic admission.

Exemption can be availed only once. If a candidate has been exempted once but he / she did not appear counselling, he/she will not be granted exemption in future.

The final admission of exempted applicants will be limited to a maximum of 50 percent only.

An International applicant will be exempted from appearing in the KBV-RET. The counselling of such applicants can be carried out through other methods of available technology.

## **7. M. Phil Programme**

### **7.1. Course Work**

Students admitted under M Phil programme will have to complete a compulsory 6 (six) months course designed by the Departmental Board of Studies of the concerned department and complete the course successfully followed by an examination.

In case of re-admission, the scholar need not do the M. Phil course work again, if it has been successfully completed during the earlier registration.

### **7.2 Structure of Course work**

- i. The duration of the M Phil course will be 1 year including Course work.
- ii. Course work will be of duration of 6 months.
- ii. The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of M.Phil./Ph.D. for up to 240 days.
- iii. There will be 2 (two) papers of 6 credits each, in the course work. Total marks in each paper will be 100 (including 30 internal based on sessional examination and seminar presentation, and 70 for final examination)
  - Paper I: Research Methodology with Computer Application/ Environmental issue/Publication ethics or other as designed by the concerned authority.
  - Paper II: On concerned subject.
- iv. Minimum qualifying marks for successful completion of coursework is 55 percent. Grades awarded in the final examination are as follows,

|          |                             |
|----------|-----------------------------|
| GradeA:  | 90% and above               |
| Grade B: | 70% and above but below 90% |
| Grade C: | 55% and above but below 70% |
| GradeD:  | less than 55%               |

Scholars securing grade D (below 55%) shall have to attend the course in the next session and complete the formalities.

- v. Minimum attendance required to qualify for appearing in the final examination is 75 percent.
- vi. After successful completion of coursework and final examination, scholars will be awarded certificates.

### 7.3 Allotment of Research Supervisor

- i. After successful completion of coursework, final allotment of supervisor will be done depending on the number of students, available specialisation among the supervisors and the research interest of the student as indicated during the counselling session. A Co-Supervisor from outside the Department /University, on such terms and conditions as may be specified, may be allowed.
- ii. Dissertation will have to be submitted within 6 months of completion of Course work.
- iii. Before submission of dissertation proper Plagiarism Check will be carried out by the University.
- iv. An M.Phil scholar shall present at least one research paper in a conference/ seminar before submission of the dissertation for adjunction producing evidence for the same in the form of presentation certificate and reprints.
- v. Candidate shall submit the Dissertation through HOD of the respective Department, in three copies accompanied by a copy of the receipt of examination fee paid and a certificate from the supervisor clearly stating that: (a) the Dissertation embodies work of the candidate himself/herself (b) has not been submitted for any such degree anywhere before (c) the candidate has complied with all requirements as laid down in the Regulation and (d) obtained clearance from library.
- vi. Dissertation will have to be written in Sanskrit or English, provided that; students of language subject will have the option of writing in the concerned subject along with an executive summary in Sanskrit/ English.

### 7.4 Appointment of Examiner

- i. There shall be 2 Examiners for examining each Dissertation to be appointed by the Vice-Chancellor, one external and one internal (the supervisor) from the panel submitted by the HOD of respective department.
- ii. An open Viva-voce examination of all eligible M Phil candidates shall be conducted by a Board consisting of HOD as Chairperson and all the members of the Department as members.
- iii. Marks for the Viva-voce shall be awarded by Chairperson and the supervisor. In case the Chairperson is the supervisor, one senior member of the Department shall act as the Chairperson.
- iv. Marks assigned for Dissertation: 150 Credit (9 credit)  
Marks assigned for Viva-voce: 50 Credit (3 credit)
- v. Every candidate will be given two consecutive chances, including the first regular one, for passing the examination.

### 7.5 Guidelines for preparation of Dissertation

- \* Dissertation will be printed or type-written on standard A-4 size paper.
- \* Margins should be **right** – 2 cm and **left** – 3 cm

**Top – 2 cm and bottom – 2 cm**

- Materials should be typed on both sides of the paper.
  - Font should be **Times New Roman** (12 point) and double-spaced.
  - Different size and spacing of Fonts may be used for quotations, footnotes, tables and figure, appendix and index.
  - The title page (including cover) should include the following: title of the thesis, name of the degree, logo of Kumar Bhaskar Varma Sanskrit and Ancient Studies University, name of the author, Department and year of submission.
  - The colour of the thesis cover will be Saffron.
  - Before the award of the degree the candidate will have to submit one copy of the thesis in a hard bound for preservation in the Library.
8. Research Council will decide on matters not covered by this Regulation.

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Registrar  
KBVS & AS University  
Nalbari  
17/2/2020