

**BID FORWARDING LETTER**

Date: .....

To

The Registrar, i/c  
Kumar Bhaskar Varma Sanskrit and Ancient Studies University  
District: Nalbari  
Assam-781337

Subject: Submission of Quotations for .....

Ref. No.

Sir,

I/ We hereby confirm and declare that I/We have carefully studied the NIQ documents therein and undertake myself/ourselves to abide by the conditions laid down in the Quotations.

Yours faithfully,

Sign .....

Name.....

Date.....

Name of Firm.....

Registration No. ....

Address .....

Seal .....

**TECHNICAL BID**  
**(PRO-FORMA)**

1	Name of the Firm:	
2	Address of the Firm:	
3	Name of the Proprietor	
4	Mobile Number	
5	PAN No	
6	GST Registration No. (optional)	
7	Email Id	
8	Attach Photocopy of GST	
9	Bank Account No.	Type:
	IFSC Code:	
	Name of Bank:	Branch:

**Self Attached Photocopy of Documents to be submitted:**

1. Trade License
2. GST (\*Not Mandatory)
3. Pan Card
4. Income Tax Clearance Certificate (\*Not Mandatory)
5. Bank Pass Book (shows AC No & IFSC Code)

Sign .....

Name.....

Date.....

Seal .....

**FINANCIAL BID**  
**Performa for Rate Quotation**

Sl. No.	Name & Items	Quantity	Unit	Rate (Rs)	Quoted (4x5) Amount (Rs)
1	2	3	4	5	6
1	Water Proof Shades 20 ft. x 30 ft. Stage of Tent with Top & Wall covering with new cloth (Per Sq. Ft.)	800 Sq. Ft.	Sq. Ft.		
2	Green Room with Wall of new cloth of 20ft x 30 ft. (Per Sq. Ft.)	600 Sq. Ft.	Sq. Ft.		
3	Good Condition Red Carpet (Per Piece)	10 PC	PC		
4	Pedestal Fan (Per Piece)	6 PC	PC		
5	Bulb of 25W (Per Piece)	10 PC	PC		
6	Lights of 40W (Per Piece)	6 PC	PC		
7	Ceiling Fan (Per Piece)	16 PC	PC		
8	Dunlop Chair with cover (Per Piece)	4 PC	PC		
9	Sofa with white cover double seat (Per Piece)	2 PC	PC		
10	Hologen Light (Per Piece)	4 PC	PC		
11	Water Proof Pandal 40 Ft x 60 Ft. complete in all respect with structure ceiling and two side cloth wall (Per Sq. Ft.)	2400 Sq. Ft.	Sq. Ft.		
12	Plastic Chairs with white cover	400 pc	PC		
13	Air Cooler	2 pc	PC		
14	Sound System with 6 Jack Pin	1 Set	Set		

I/We.....  
(Proprietor) do hereby declare on behalf of.....  
..... (Firm) that the entries in Technical Bid and Financial Bid are made in this application form are true to the best of my/our knowledge and belief that we shall be bound by the Terms and Conditions.

Sign .....

Name.....

Date.....

Name of Firm.....

Registration No. ....

Address .....

Seal .....