



# कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः

কুমার ভাস্কর বর্মা সংস্কৃত পুরাতন অধ্যয়ন বিশ্ববিদ্যালয়

Kumar Bhaskar Varma Sanskrit & Ancient Studies University

Namati-781337 Nalbari

Website:www.kbvsasun.ac.in :: Email Id:kbvsasun@rediffmail.com

No. KBVS&ASU.1/2012-758

Date: 30.5.2023

## ADVERTISEMENT

Online applications are invited from interested Indian citizen eligible for the post of Grade-IV (Laboratory Bearer & Peons) in Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari. The candidate will have to submit online application form along with the scanned copy of supporting documents. The date of opening online application is 2<sup>nd</sup> June, 2023 and the last date for online application is 20<sup>th</sup> June, 2023 till 11:59 PM. The candidates shall also submit 2 (two) sets of applications along with self attested photocopy supporting documents to the office of the Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari.

Details of the Vacancies of Grade-IV Posts				
Sl. No.	Name of Post	Minimum requisite qualification	Pay Scale	Category of Reservation
1	Laboratory Bearer	1. Must be Class-VIII Passed and not above Class-XII (HSSLC) 2. Must have knowledge in operating Photocopier Machine 3. Desirable: 2 (Two) years experience in handling laboratory equipments and computers in higher education institutions.	Rs. 12,000-37,500 + GP 4,400/-	UR-1
2	Peons	1. Must be Class-VIII Passed and not above Class-XII (HSSLC) 2. Must be physically fit with sound health to send documents/ files to various Offices within the University as well as outside the campus, etc. 3. Must have knowledge in operating Photocopier Machine 4. Must know driving (both two-wheeler and four-wheeler)	Rs. 12,000-37,500 + GP 4,400/-	ST (P) -1 SC -1 EWS -1 ST (H) -1

**Age:** Applicants should not be above 40 years for UR, 42 years for OBC/MOBC and 43 years for SC/ST for as on 01.07.2023. The age limit of the candidates will be calculated on the basis of date of birth available in the Matriculation/HSLC Admit Card or Pass Certificate issued by a recognized Central/State Board/Council and no other document shall be accepted in lieu of the mentioned documents.

**Application Fee:** Application processing fees of Rs. 500/-(Rupees five hundred) only to be paid by the UR category **applicant** and reserved category applicants need to pay Rs. 250/- (Rupees Two Hundred Fifty) only of the above specified amount. The application fees are non-refundable.

**Note:**

- Mere fulfilment of the minimum eligibility criteria shall not entitle an applicant for consideration to be called for interview. The decision of the Screening Committee(s) of Kumar Bhaskar Varma Sanskrit and Ancient Studies University for short listing of candidates shall be final and binding.
- The applicants are also directed to deposit their **Fees** at the University Account through portal.
- For the Grade- IV posts intending eligible candidates shall have to submit 2 (two) sets of photocopies of their applications along with a copy of the online payment slip.
- The date, time & venue of such examinations/interview will be notified in due course of time on the Kumar Bhaskar Varma Sanskrit and Ancient Studies University's official website.
- Canvassing in any manner, directly or indirectly, on the part of the candidate(s) or relatives of the candidate(s) shall lead to his/her disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, appointment of the candidate shall be liable to termination forthwith.

**N.B.:** 1. Please note that Reservation is as per Assam Govt. rule.

**TERMS AND CONDITIONS**

**(A) Points to be noted by the Applicants**

1. The applicant must be a citizen of India.
2. He/She must be medically fit both in mind and in body – a certificate duly signed by the District Medical Officer or Registered Medical Officer of Govt. of Assam, shall have to be produced by any person who has been appointed in Grade IV post, before/she is allowed to join.
3. A certificate about good character from the Head of the Institution last attended or served shall ordinarily accompany an application for any post of Grade- IV if he/she is not already in service.
4. The candidate must possess the minimum qualifications for the post.
5. Incomplete application and application without self attested 2 (two) sets of photocopies of certificates/mark sheets, proof of date of birth, caste certificate, etc. will be rejected. A list of enclosures must be furnished as provided in the application form.
6. Applicants are advised to give phone numbers and e-mail address in their own interest to facilitate prompt communication.
7. Applicants may attach additional sheet(s) wherever necessary quoting the serial number.
8. Applicants willing to apply for more than one post / department must send separate application forms for each post(s) along with separate application fee.
9. Application(s) received after the last date as mentioned in the advertisement shall be summarily rejected.

**(B) Conditions to be fulfilled after appointment:**

1. A person appointed to the post of Grade-IV shall join within 15 days from the date of issue of appointment order, failing which the appointment order is liable to be cancelled, provided that in exceptional circumstances, the Vice-Chancellor may extend this period.
2. Before a person appointed to the post of Grade-IV joins in his/her post, he/she shall execute an agreement with the university that he / she shall strictly abide by the provisions of the Acts and the Ordinances. A Grade-IV employee shall also undertake in the agreement to submit to the Vice-Chancellor a self appraisal report of his/her performance annually.
3. Every person appointed permanently to a post of Grade-IV shall be on probation for a period of one year. Provided that the period of probation may, for good and sufficient reasons, be extended by the Executive Council for another period not exceeding one year.
4. Every person appointed permanently to a post of Grade-IV, on satisfactory completion of his/her period of probation, shall be confirmed in the post unless he/she is considered unfit for confirmation.
5. The person, after joining the post of Grade-IV, will be subjected to the provisions of the Kumar Bhaskar Varma Sanskrit and Ancient Studies University Employees Service Conditions Ordinance.

**(C) Please Note:**

- 1) The University deserves the right of filling or not filling the posts.

- 2) The University deserves the right to consider relaxation of age limit of a candidate who may be exceptionally suitable.
- 3) Canvassing in any form will disqualify the candidate concerned.
- 4) Only short listed candidates will be called for interview. Candidates will have to appear in the interview at their own cost.
- 5) Candidates in service must apply through proper channel.
- 6) Application, CV and supporting documents (2 sets) put in an inner envelop citing the Advertisement Number and then put in an outer envelope, should be addressed to **Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari, Assam, PIN- 781337.**
- 7) Service of the selected candidates will be governed by the Act. of the University and relevant Govt. of Assam rules & regulations.

*Sd/-*  
Registrar, i/c  
KBVS&AS University

**Memo No. KBVS&ASU.1/2012-758 (A)**

Date: 30.5.2023

**Copy to:**

1. P.S. to Hon'ble Minister, Education, Assam, Guwahati-781006 for kind appraisal of the Hon'ble Minister.
2. The Secretary to the Office of the Governor of Assam, Rajbhawan, Guwahati-1 for kind appraisal of the Hon'ble Chancellor
3. The Secretary, Higher Education Department, Dispur, Guwahati-6
4. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and necessary action.
5. Office of the Hon'ble Vice Chancellor, KBVS&ASU, Nalbari
6. University website [www.kbvsasun.ac.in](http://www.kbvsasun.ac.in)
7. Office of the Controller of Examinations, KBVS&ASU, Nalbari
8. All HoDs & Head i/c
9. Office File

*Sd/-*  
Registrar, i/c  
KBVS&AS University