



कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः
KUMAR BHASKAR VARMA SANSKRIT AND ANCIENT STUDIES UNIVERSITY

नमाटि : नलबारी : असम : ✨ NAMATI, NALBARI - 781337, ASSAM
 Website- www.kbvsasun.ac.in ✨ Email Id- kbvsasun@rediffmail.com

No: KBVS&ASU

Date: 12/05/2023

TENDER DOCUMENTS

Supplying, fitting and fixing of oscillating BLDG Pedestal Fan & Wall Fan

1	Date of Publishing of Tender	12 /05/2023
2	Last date of Bid submission	01/06/2023 up to 11:00 AM
3	Website	www.kbvsasun.ac.in
4	Place of Bid Submission	Office of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam
5	Place of Bid Opening	VC's conference Hall, Ground Floor, Administrative Building, KBVS&AS University
6	Tender opening date and time	01/06/2023 at 02:30 PM

Sealed Quotations affixing non refundable Count Fee stamp of Rs. 8.25 (Rupees Eight and Paise Twenty Five Only) are invited from Govt. registered Firms for " Supplying, fitting and fixing of oscillating BLDG Pedestal Fan & Wall Fan" for Kumar Bhaskar Varma Sanskrit and Ancient Studies University", Namati, Nalbari-781337, Assam. Detailed technical specifications are mentioned below:

Sl. No.	Items	Model/Brand/Specification	Quantity (Nos.)
1	Oscillating BLDG pedestal fan	Brand : Havells/Orient/Crompton/Usha or eq. make Model : Aceeloro 400mm	20
2	Wall Fan	Brand : Havells/Orient/Crompton/Usha or eq. make Specification : Size 400 m product 50.5Dx 71.5 w x56 H	50

The cost of non-refundable tender document for Rs.500/- (Rupees Five Hundred) only should be send in favour of the Registrar, KBVS&AS University, Nalbari payable at Nalbari along with tender documents.

The Bid should be submitted in two Bid systems in two separate sealed envelopes i.e. **TECHNICAL BID** and **FINANCIAL BID**. The University reserves all the rights to reject any or all the tenders without assigning any reason.

For obtaining tender format and detail information please visit "www.kbvsasun.ac.in". All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.

Sd/-
 Registrar, i/c
 KBVS&AS University, Nalbari



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Terms and Conditions

- a) The Quotations will be opened by the Tender Opening committee in presence of bidder's representative, if available. Only one representative will be allowed to participate in the tender opening. In the event of the due date of receipt and opening of the tender being declared as a holiday for the University, then the due date of receipt/opening of tender will be the next working day at the same time.
- b) The bidder should submit their hard copies of the tender documents only through registered post/by hand in the tender deposit box. The sealed envelopes should be clearly indicating "**TENDER** for Supplying, fitting and fixing of oscillating BLDG Pedestal Fan & Wall Fan".
- c) **NO BID DOCUMENT WILL BE ACCEPTED BY EMAIL.**
- d) The Firm should sign at the bottom space of all pages of document.
- e) If any item is delivered in damaged condition, should be replaced with new ones immediately.
- f) If the items damaged or defect during the time period of warranty/ guarantee (whichever is applicable), the Supplier should be replaced within two working days with his/her own cost.
- g) Payment will be made as and when fund is received from the Govt.
- h) GST registration certificate and PAN to be enclosed by the bidders.
- i) The items must be supplied within the stipulated time frame of placing orders.
- j) The rate should be exclusive of taxes.
- k) The bidder should furnish attested copies of all the documents.

Terms of Disqualification

The University reserves the right to reject bids in the following cases:

- a) The Bids which are received after due date and time.
- b) Bids not accompanied by all requisite documents.
- c) Bids not substantially responsive and not submitted in accordance with the required formats.
- d) If the bidder submits the bid specifying his own terms and conditions.
- e) Information submitted in technical bid is found to be misrepresented incorrect or false.

Sd/-
Registrar, i/c
KBVS&AS University, Nalbari

FORWARDING LETTER of BID

Date:

To

The Registrar
Kumar Bhaskar Varma Sanskrit and Ancient Studies University
District: Nalbari
Assam-781337

Ref: KBVSASU/

Dated

Subject: Tender for Supplying, fitting and fixing of oscillating BLDG Pedestal Fan
& Wall Fan

I/We hereby confirm and declare that I/We have carefully studied the tender documents therein and undertake myself / ourselves to abide by the conditions laid down in the tender document and participate in submission of tender documents.

Yours faithfully,

(Name & signature with stamp of the bidder)

PRO-FORMA FOR SUBMISSION OF TECHNICAL BID

1	Name of the Firm:	
2	Address of the Firm:	
3	Name of the Proprietor/ Contact Person:	
4	Mobile Number:	
5	Account Number with IFSC Code:	
6	PAN No:	
7	Attach Photocopy of Pan Card	
8	Email Id:	
9	GST Registration No.:	
10	Attach Photocopy of GST	
11	Attach Photocopy of Trade License	
12	Attach Photocopy of Income Tax Clearance Certificate	
13	Attach Photocopy of 3 (three) years IT Return	

Documents Enclosed

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Signature of Proprietor(s)
Date (with Firm's Seal)

PRO-FORMA OF SUBMISSION OF FINANCIAL BID

Sl. No.	Item	Brand Name	Model/Specification	Quoted rate (per Unit)	
				In Figure	In Words
1	Oscillating BLDG Pedestal Fan				
2	Wall Fan				
				Total	
				GST/SGST	
				Grand Total	

DECLARATIONS

I/We..... (Names of Proprietor/Firm) do hereby declare that the entries made in this application form are true to the best of my/our knowledge and belief that we shall be bound by the Terms and Conditions.

Signature of Proprietor(s)
Date (with Firm's Seal)

Documents Enclosed

- 1.
- 2.
- 3.
- 4.