



# कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः KUMAR BHASKAR VARMA SANSKRIT AND ANCIENT STUDIES UNIVERSITY

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## NOTIFICATION

The undersigned is directed to issue the following guidelines for conducting examination for persons with Benchmark disabilities.

1. The guidelines may be called as **“Guidelines of conducting examinations for persons with benchmark disabilities”**.
2. There is no separate criterion of examination for persons with benchmark disabilities.
3. The facility of Scribe/Reader/Lab assistant is allowed to any person with benchmark disabilities and limitation in writing including that of speed, if so desired by him/her. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of Scribe/Reader/Lab assistant shall be given, if so desired by the candidate. In case of other category of Persons with Benchmark disabilities, the provision of Scribe/Reader/Lab assistant can be allowed on production of a certificate to the effect that the concerned candidate has physical limitation to write.
4. The candidates have the discretion of opting for his/her own Scribe/Reader/Lab assistant.
5. The qualification of the scribe should be one step below the qualification of the candidate appearing in the examination.
6. There is flexibility in accommodating any change in Scribe/Reader/Lab assistant in case of emergency.
7. The procedure of availing the facility of scribe is simplified and the necessary details are recorded at the time of filling up of the examination forms. After that the examination committee arrange suitable seating arrangement to appear in examination.
8. The candidates with disability who are allowed to use Scribe/Reader/Lab assistant can avail compensatory time as follows:
  - a. 20 minutes for examination of 2 hours duration.
  - b. 30 minutes for examination of 3 hours duration.
 All the students with benchmark disability not availing the facility of scribe may be allowed additional time as follows:
  - a. 30 minutes for examination of 2 hours duration.
  - b. 1 hour for examination of 3 hours duration.
9. Proper seating arrangement (preferably on the ground floor) is made prior to the commencement of examination to avoid confusion or distraction during the day of examination. The time of providing the question papers are marked accurately and timely supply of supplementary answer-sheet should be ensured.
10. Alternative objective question in lieu of descriptive question is provided for Hearing-Impaired persons in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.

It is required to ensure by the Officer-in-charge of the examination that the above guidelines are scrupulously followed while conducting examination for persons with benchmark disabilities.

The above guidelines are issued with the approval of Hon'ble Vice Chancellor, KBVS&AS University and as per instruction given by the Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities, Government of India.

Sd/-

Controller of Examinations